

## Reducing Commercial Waste

Running a business incorporates a lot of responsibility, and ensuring you run your company in an environmentally-friendly way is one of them. Here we've created an infographic of some methods of keeping your commercial waste down.



### Purchase wisely

Research the items you buy and this will help prevent you buying too much, or buying things that aren't fit for purpose. No need to throw them away!



### Bulk buy

When you're buying things in large quantities, buy in bulk. Less packaging is used this way.



### Reuse

Where possible, buy things that can be used multiple times. The more wear and usage you get from an item, the less you need to dispose of and spend on replacements.



### Go paperless

Thanks to smartphones and computers, there is much less requirement for paper statements, reports and bills. If you can, convert to digital copies - and unsubscribe from unnecessary post.



### Efficient packaging

Do you really need all that? Try and streamline the packaging of any products you create, so there is less to throw away once it has been opened.



### Planning

Talk to your employees/colleagues about creating a waste management plan. Having agreed protocols for the handling and disposal of waste means that your entire business can focus on being as waste-efficient as possible.



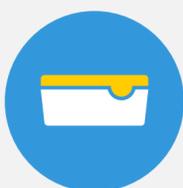
### Recycle

It sounds obvious, but a lot of companies do not recycle as much as they could or should. If it can be recycled, recycle it.



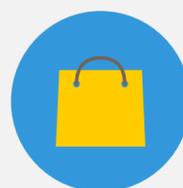
### Proofread

This may sound trivial, but by proofreading documents before printing them, you minimise the risk of discovering a mistake on the paper copy and having to throw it away.



### Cardboard

Replace cardboard boxes with reusable containers and you won't have to spend time flattening the boxes to throw them away.



### Initiatives

Offer customers rewards for returning reusable items, e.g. shopping bags and containers. You can then offer them to customers again if they are in useable condition.



### Efficiency

Be careful with your use of water. Only using necessary amounts, making sure taps aren't running for too long - these are effective ways of reducing waste.



### Upgrades

If you have old systems or machinery, consider getting them upgraded to more efficient models. This saves money on repairs and energy.



### Maintenance

Regular maintenance can help prevent breakdowns, which means you don't have to shell out on repairs and your damaged systems won't emit unnecessary pollution.

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